

Notice of The Charter Trustees for Bournemouth

Date: Tuesday, 20 May 2025 at 11.15 am

Venue: Bournemouth International Centre, Exeter Rd, Bournemouth BH2 5BH



Membership:

Mayor:

Cllr G Farquhar

Deputy Mayor:

Cllr A Filer

Cllr C Adams

Cllr H Allen

Cllr M Andrews

Cllr S Armstrong

Cllr S Bartlett

Cllr J Beesley

Cllr P Broadhead

Cllr D Brown

Cllr O Brown

Cllr S Bull

Cllr R Burton

Cllr P Canavan

Cllr S Carr-Brown

Cllr J Challinor

Cllr A Chapmanlaw

Cllr B Chick

Cllr E Connolly

Cllr D d'Orton-Gibson

Cllr B Dove

Cllr M Dower

Cllr J Edwards

Cllr D Farr

Cllr M Gillett

Cllr J Hanna

Cllr R Herrett

Cllr A Keddie

Cllr R Pattinson-West

Cllr G Martin

Cllr J Martin

Cllr A-M Moriarty

Cllr B Nanovo

Cllr L Northover

Cllr K Rampton

Cllr J Richardson

Cllr C Rigby

Cllr J Salmon

Cllr K Salmon

Cllr T Slade

Cllr T Trent

Cllr L Williams

Cllr K Wilson

Cllr G Wright

All Members of the The Charter Trustees for Bournemouth are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?MIId=6054>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email democratic.services@bcpccouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpccouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpccouncil.gov.uk

GRAHAM FARRANT
HONORARY CLERK TO THE
CHARTER TRUSTEES

12 May 2025

**DEBATE
NOT HATE**



Available online and on
the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(janie.berry@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Charter Trustees.

2. Declarations of Interests

Charter Trustees are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Charter Mayor's Communications

The Mayor will update Trustees on their recent activities and any associated issues.

4. Election of Mayor

The Charter Trustees are asked to elect the Mayor for 2025-26.

5. Election of Deputy Mayor

The Charter Trustees are asked to elect the Deputy Mayor for 2025-26.

6. Appointment of one representative and one substitute to the Association for Charter Trustee Towns (ACTT)

The Charter Trustees are asked to make the above appointments.

7. Appointment of two Budget Signatories

The Charter Trustees are asked to make the above appointments.

8. Appointment of a Charter Trustee to undertake Bank Statement Verifications

The Charter Trustees are asked to make the above appointment.

9. Attendance at meetings and requests for removal received

This report provides detail on Charter Trustee attendance at meetings, and seeks approval for the removal of two Charter Trustees following their submission of a request for removal to the Honorary Clerk.

5 - 8

10. Calendar of Meetings 2025-26

The Charter Trustees are asked to consider the schedule of meetings for 2025-26 in accordance with the Standing Orders and agree the dates as detailed below. All meetings will begin at 6pm except where specified.

Tuesday, 24 June 2025

Thursday, 23 October 2025
Wednesday 28 January 2026
Tuesday, 26 May 2026 (Mayor-making), 11:15am

No other items of business can be considered unless the Mayor decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

THE CHARTER TRUSTEES FOR BOURNEMOUTH



Report subject	Attendance at meetings and requests for removal received
Meeting date	20 May 2025
Status	Public Report
Executive summary	This report provides detail on Charter Trustee attendance at meetings, and seeks approval for the removal of two Charter Trustees following their submission of a request for removal to the Honorary Clerk.
Recommendations	<p>It is RECOMMENDED that Charter Trustees:</p> <ul style="list-style-type: none"> a) Note the meeting attendance record attached as Appendix 1; and b) Approve the removal of Cllr Adrian Chapmanlaw and Cllr Rachel Pattinson-West as Charter Trustees of Bournemouth.
Reason for recommendations	The Charter Trustee Standing Orders and Handbook set out the provision by which Charter Trustees can be removed. In line with this provision, Two Charter Trustees have contacted the Honorary Clerk to request their removal.
Report Authors	Neil Fraser, Deputy Head of Democratic Services
Classification	For Decision

Background

1. Trustees will recall that at the meeting of 29 January 2025, the matter of attendance at Charter Trustee meetings was discussed.
2. As a result of that discussion, Trustees resolved that attendance at meetings was to be reviewed at each subsequent meeting by way of a standing item. Meeting attendance details can be found at Appendix 1 to this report.
3. In addition, Trustees were advised that the Honorary Clerk had written to all Trustees who had not attended the two most recent meetings, asking them to confirm whether they wished to continue as Charter Trustees or whether they wished to be considered for removal.

4. As a result, the Honorary Clerk was contacted by two Charter Trustees, Cllr Adrian Chapmanlaw and Cllr Rachel Pattinson-West, confirming that, following their absence at two consecutive meetings, they wished to be removed.
5. Councillors Chapmanlaw and Pattinson-West both represent the Alderney and Bourne Valley ward which falls almost entirely within the Poole Charter Trustee boundary with the exception of a small non-residential area to the north of the ward.
6. The provision for the removal of Charter Trustees is set out in the Standing Orders and Handbook, approved at the meeting held on 4 December 2024.

RECOMMENDED: That Charter Trustees

- a) **Note the meeting attendance record attached as Appendix 1; and**
- b) **Approve the removal of Cllr Adrian Chapmanlaw and Cllr Rachel Pattinson-West as Charter Trustees of Bournemouth.**

Summary of financial implications

7. There are no financial implications arising from this report.

Summary of legal implications

8. There are no financial implications arising from this report. Provision for the removal of Charter Trustees is set out within the Charter Trustee Standing Orders and Handbook.

Summary of human resources implications

9. There are no human resource implications arising from this report.

Summary of sustainability impact

10. There are no sustainability implications arising from this report.

Summary of public health implications

11. There are no public health implications arising from this report.

Summary of equality implications

12. There are no equality implications arising from this report.

Background papers

Charter Trustee Standing Orders

Charter Trustee Handbook

Appendices

Appendix 1: Charter Trustee meeting attendance record

APPENDIX 1: BOURNEMOUTH CHARTER TRUSTEE MEETING ATTENDANCE - MUNICIPAL YEAR 2024-25

	Meetings				
Trustee	24/05/24	25/06/24	17/07/24	04/12/24	30/01/25
Adams	Absent (Apologies)	Present	Present	Absent	Present
Allen	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Absent	Absent (Apologies)
Andrews	Absent (Apologies)	Present	Present	Absent (Apologies)	Present
Armstrong	Present	Absent (Apologies)	Present	Present	Absent (Apologies)
Bartlett	Absent (Apologies)	Present	Present	Present	Present
Beesley	Absent (Apologies)	Present	Present	Absent (Apologies)	Present
Broadhead	Absent	Absent (Apologies)	Present	Present	Absent (Apologies)
Brown, D	Absent (Apologies)	Absent (Apologies)	Present	Present	Present
Brown, O	Absent (Apologies)	Absent (Apologies)	Absent	Absent (Apologies)	Present
Bull	Present	Absent (Apologies)	Present	Absent	Absent (Apologies)
Burton	Present	Absent (Apologies)	Present	Present	Present
Canavan	Absent	Present	Present	Present	Present
Carr-Brown	Present	Absent (Apologies)	Present	Present	Present
Challinor	Absent (Apologies)	Absent (Apologies)	Present	Absent (Apologies)	Absent (Apologies)
Chapmanlaw	Absent	Absent (Apologies)	Absent	Absent	Absent (Apologies)
Chick	Absent	Absent (Apologies)	Present	Absent	Absent
Connelly	Present	Present	Absent (Apologies)	Present	Present
d'Orton-Gibson	Present	Absent (Apologies)	Present	Present	Present
Dove	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Absent	Present
Dower	Absent	Present	Present	Present	Absent (Apologies)
Edwards	Absent (Apologies)	Present	Present	Present	Present
Farquhar	Present	Present	Present	Present	Present
Farr	Absent (Apologies)	Absent (Apologies)	Present	Absent (Apologies)	Present
Filer	Present	Absent (Apologies)	Present	Present	Absent (Apologies)
Gillett	Absent	Present	Present	Present	Absent
Hanna	Absent (Apologies)	Absent (Apologies)	Present	Absent (Apologies)	Present
Herrett	Present	Present	Absent (Apologies)	Present	Present

Keddie	Absent (Apologies)	Present	Present	Present	Present
Martin, G	Present	Absent (Apologies)	Present	Present	Present
Martin, J	Present	Present	Absent (Apologies)	Present	Present
Moriarty	Present	Present	Present	Present	Present
Nanovo	Present	Present	Absent (Apologies)	Absent	Present
Northover	Absent (Apologies)	Present	Present	Present	Present
Pattinson-West	Absent	Absent (Apologies)	Absent	Absent	Absent (Apologies)
Rampton	Absent (Apologies)	Absent (Apologies)	Absent (Apologies)	Present	Present
Richardson	Present	Present	Present	Absent	Present
Rigby	Absent	Present	Present	Absent (Apologies)	Present
Salmon, J	Absent	Absent (Apologies)	Present	Present	Absent
Salmon, K	Present	Absent (Apologies)	Present	Absent (Apologies)	Present
Slade, T	Absent	Absent	Absent	Present	Present
Trent	Present	Present	Present	Absent	Present
Williams	Present	Present	Present	Present	Present
Wilson	Absent (Apologies)	Present	Absent (Apologies)	Absent (Apologies)	Absent
Wright	Absent (Apologies)	Present	Present	Absent	Absent